

NOTICE

No. D/198/2013

Date: 23/08/13

**Sub: Digitization of Factory license documents for ensuing "MSME Business Conclave-Synergy 2013".**

**Sealed quotations are invited from reputed agency with experience in digitization works at Govt. offices and conversant with industrial registration process for submission of their rate for the following works which is to be completed within 10 days from the date of issue of order.**


Description of job: Digitization of Factory Licence documents ( approx. 16000 nos.) for creation of database of existing units under Factories Act. Job will include relevant data entry of all existing factories under Factory Act.

Deliverables: A CD containing details of all existing factory names, last licence/ registration date. licence /registration no. and other relevant data . The selected agency would have to mobilize all hardware like computer / laptop etc. for the job. Necessary manpower also to be provided by the agency.

Quotation is to be submitted at to Sri Manas Kumar Bhattacharya, Deputy Director of M&SSE (CDP), Directorate of M&SSE, West Bengal, N.S. Buildings (9<sup>th</sup> floor),1, K.S. Roy Road, Kolkata- 700 001.

The last date of submission of quotation is 30.08.2013 up to 2.00 p.m and quotations will be opened on the same day at 3.00 p.m.

The undersigned reserves the right to cancel any or all the quotations suo-moto without assigning any reason whatsoever.

 23-08-13

Additional Director of MSSE (Electronics)  
West Bengal.