

Minutes of Pre Bid Meeting in respect of the e-tender for SAG under ID No. 2014_MSSE_22221_1 held on 13/08/2014 at 11.00 A.M. at the Directorate of M&SSE, Govt. of West Bengal, N.S.Buildings (9th Floor), 1, K. S. Roy Road, Kolkata-700001.

Attendance:

1. Sri P. Choudhuri, Jt. Director of M&SSE (BG), WB.
2. Sri B. Bose, Asstt. Director of M&SSE (NCES), WB.
3. Sri A. Bhunia, Operational Manager, NIC.
4. Sri A. K. Jaiswal, Sr. Manager, Business Operation, Quantum Connect Services Pvt. Ltd.
5. Sri A. Mallick, Manager, Telmac.

The Joint Director of M&SSE (BG), WB took the chair and started the meeting.

Sri A. K. Jaiswal, Sr. Manager, Business Operation, Quantum Connect Services Pvt. Ltd raised the following points:

- a) Training for the personnel who will operate SAG in MFC, will be conducted centralized or not.
- b) Administrative flow chart for which the log in vis-à-vis password will be created is required or not.
- c) Provision of deposition of EMD in schedule commercial bank.
- d) Handholding support during initial implementation period.

Sri A. Mallick, Manager, Telmac queried about minor points and he suggested for inclusion of Help Desk during the period of implementation.

In response of the above queries it has been decided that

- i) Training to be organized in a centralized manner to the personnel attached to MFC.
- ii) Log in vis-à-vis password will be created for the Manager-in-Charge of MFC along with two nos of I.D.O.s under the administrative control of the General Manager/Dy. Director of M&SSE (Anc.), WB/Officer-in-Charge of the respective DICs/Sub-DICs.
- iii) Deposition of EMD in schedule commercial bank cannot be entertained.
- iv) For handholding support it is mentioned in clause no. 3 of the NIT.
- v) Incorporation of Help Desk is not considered at this stage.

Sri A. Bhunia, Operational Manager, NIC, has elaborated the technical factors for submission of bids to the prospective bidders and also agreed to extend their support in this matter, if required.

As no other issues are there, the meeting ended with vote of thanks to and from the chair.


13-08-14
**Joint Director of M&SSE (BG),
West Bengal**