

### NOTICE INVITING TENDER

General Manager, District Industries Centre, South 24 Parganas, Kasba Industrial Estate, Phase-III, M.S. Building, Kolkata-700107 invites sealed tender for Supply of Motorized Traditional Ratt (45 Nos.), Corridor mat Frames for coir (15 Nos) with supporting Pressing devices (04 nos) and tool kits for Bamboos (20 sets) under natural Fiber Mission for supply at Training cum Service Centre (Coir), Dhanchebberia, Budge Budge II Development Block, Dist- South 24 Parganas, West Bengal.

Tender documents can be downloaded from the website [www.mssewb.org](http://www.mssewb.org) and submitted at the office of the General Manager, District Industries Centre, South 24 Pgs, during office hour.

Last date & time of submission of tender document is **19th March, 2014 up to 1 pm.**

Sd/-  
General Manager



**GOVERNMENT OF WEST BENGAL**  
**Directorate of Micro & Small Scale Enterprises, W. B.**  
**Office of the General Manager,**  
**District Industries Centre, South 24-Parganas**  
**MS Building, (2<sup>nd</sup> Floor), Kasba Industrial Estate, Phase-III,**  
**Kolkata – 700 107.**

**Order No.2**

**Notice inviting Tender**

**1.Tender invited by :-** General Manager, District Industries Centre, South 24 Parganas, Kasba Industrial Estate, Phase-III, M.S. Building, Kolkata-700107.

**2. Tender to be received by :-** General Manager, District Industries Centre, South 24 Parganas. Kasba Industrial Estate, Phase-III, M.S. Building, Kolkata-700107.

**3. Name of the Work :-** Supply of Motorized Traditional Ratt (45 Nos.), Corridor mat Frames for coir (15 Nos) with supporting Pressing devices (04 nos) and tool kits for Bamboos (20 sets) under Natural Fiber Mission at Training cum Service Centre (Coir), Dhanchebberia, Budge Budge II Development Block, Dist-South 24 Parganas, West Bengal.

**4. Product Specification:-**

**(a) Motorized Traditional Ratt.**

- (i) Size of the M.S angle-25x25x3 mm
- (ii) size of flat M.S 25x5 mm & 12mm M.S rod.
- (iii) Two ratts in a set, one stationery fitted with four spindles and one moveable ratt fitted with two spindles fabricated with M.S angles cycle rim.
- (iv) Fitted with ¼ HP motor of 960 rpm.

**(b) Corridor Mat Frame for coir mat making**

- (i) Size of the M.S angle-30x30x5 mm
- (ii) Length of the iron rod with one side hole-20 inches.
- (iii) Width of the frame-4 ft
- (iv) Height of the frame -3.5 ft
- (v) Rows of the iron rod 15 per ft.

**(c) Pressing Device for coir mat making**

- (i) Size of the M.S angle-50x50x5
- (ii) Height of the frame:-30 inches
- (iii) Width of the frame-3ft
- (iv) length of the frame -4ft 6 inches

Both side movable fitted with spiral axle and bearing.

**(d) Tool kits for Bamboos**

SI No.	Item Description	Quantity
1	Hack Shaw-18"	36 sets
2	Hack Shaw-12"	do
3	Hack Shaw-6"	do
4	Chopper 12"	do
5	Chopper 6"	do
6	Knife 6"	do
7	Pruning scissor 6"(Katan)	do
8	Plain Scissor 8"	do
9	Measuring tape 5ft (Steel)	do
10	Piercing Tool (hand)	do
11	Hammer with nail withdrawer (150 gm)	do
12	Hammer with nail withdrawer (300 gm)	do
13	Half round scraper (width 1.5")	do
14	Half round scraper (width 1")	do
15	Half round scraper (width 1/2")	do
16	Half round scraper (width 1/4")	do
17	Triangular shape Batali 1"	do
18	Triangular shape Batali 1/2"	do
19	Triangular shape Batali 1/4"	do
20	Flat file 6"	do
21	Flat file 12"	do
22	Flat Batali 1.5" (Chisel Carpenter)	do
23	Flat Batali 1.25" (Chisel Carpenter)	do
24	Flat Batali 1" (Chisel Carpenter)	do
25	Flat Batali 1/2" (Chisel Carpenter)	do
26	Flat Batali 1/4" (Chisel Carpenter)	do
27	Sand paper file 8" (folding)	do
28	Sharpening stone	do

29	Wooden base for sharpening stone	Do
30	Tri square L pattern Matam 12"	do
31	Screw Driver set	do
32	Set of brush (1",1.5",2")	do
33	Plain Plier 8"	do
34	Notch plus 6"	do
35	Set of wrenches (Double ended)	do
36	Blow lamp (1 Litre)	do
37	Tool kits box	do

**Terms and conditions:**

1. Bidder must provide the following information along with the Quotation:

- a) Trade license issued by competent authority.
- b) Status of the firm regarding quality certification (ISO certification) if any
- c) I.T & VAT clearance certificate.
- d) Xerox copy of PAN card.

2. The rate quoted shall be inclusive of expenditure on the accessories, electrical fittings, transportation cost etc including requisite approvals/quality assurance tests/certification to be carried out on the materials and / or work as may be decided by the concerned authority for which nothing extra shall be payable. Also the rate should be inclusive of all taxes and cess applicable to the execution of contract.

3. **Guarantee** : Minimum one year of trouble free functioning with free replacement of whole or parts due to manufacturing defects.

4. **Delivery** : To be made within 30 days of placement of work order to the successful Tenderer.

5. **Earnest Money Deposit** :-2% of amount quoted in the form of Demand Draft to be drawn in favour of General Manager, DIC, South 24 Parganas, to be deposited along with the Tender Form complete in all respect. Any tender without EMD will be **DISQUALIFIED** and **REJECTED**. **Photo/Fax copies of the demand draft/ Banker pay orders will not be accepted.**

6. **Return of EMD:**

- The earnest money of the successful bidder will be converted as security money and returned to them without any interest after successful completion of the contract.
- The earnest money of unsuccessful bidders will be returned to them without any interest within fifteen days after completion of tendering procedures and on receipt of written request from the bidders.

7. **Forfeiture of EMD** : After receiving the Work Order, if the Concerned organisation is unable to execute it satisfactorily, the EMD will be forfeited and necessary action will be taken against the organisation.

8. **Security Deposit:-** The successful bidder of the contract will have to deposit a **security amount of 5% only**. In case of his EMD is retained as part of the security deposit, balance amount has to be deposited by DD drawn in favour of General Manager, DIC, South 24 Parganas on or before the day of allotment.

The security deposit will be refunded without interest after three months of receiving the machines and satisfactory functioning of the same.

**9. Payment terms:**

Payment will be made within one month after supply of machineries in good condition at Training cum Service Centre, (Coir) Dhanchebberia, Budge Budge-II Development Block, Dist South 24 Parganas, West Bengal.

10. Tender complete in all respect should be deposited in sealed cover. Bidders should put their full signatures with stamp in all pages before sealing the cover. The sealed cover is to be dropped in the sealed Tender Drop Box placed in the office General Manager, District Industries Centre, South 24 Parganas. Kasba Industrial Estate, Phase-III, M.S. Building, Kolkata-700107 during office hour in any working day within stipulated period.

11. Price should be quoted both in figures and in words.

12. The successful bidder may obtain a contract document and perform formalities by signing those documents or papers at the time of acceptance of the purchase order.

13. Income Tax at source will be deducted as per Govt. Rate and as per existing rules at the time of payment of bills.

14. No tender document will be issued beyond the specified date and time.

15. This is an open-bid system. bidders/ vendors are permitted to attend the tender opening subject to production/submission of letter of authority. no separate letter will be issued in this respect. No TA/DA would be admissible.

16. Last Date and time of submission of tender is **19th march 2014 up to 1.00 pm.**

17. Tender will be opened on **19 th March 2014 at 2 pm** at the office of the General Manager, District Industries Centre, South 24 Parganas.

Decision of the Tender Committee constituted by the authority will be final and binding in offering the work Order and no representation in whatsoever form will be entertained.

Sd/-  
General Manager  
District Industries Centre  
South 24 Parganas.

## **TENDER APPLICATION FORM**

To  
The General Manager,  
District Industries Centre, South 24 Parganas,  
Kasba Industrial Estate, Phase III,  
Kolkata- 700 107.

**Sub:** Submission of Tender for Supply of Motorized Traditional Ratt (45 Nos.), Corridor Mat Frames for coir (15 Nos) with supporting Pressing devices (04 nos) and tool kits for Bamboos (20 sets) under Natural Fiber Mission at Training cum Service Centre (Coir), Dhanchebberia, Budge Budge II Development Block, Dist-South 24 Parganas, West Bengal.

Sir,

With reference to your tender order No 2, related to the subject cited above, I/We am/ are submitting herewith the price of the machine with description, along with the following documents. The price quoted are inclusive of all taxes, duty, VAT etc. transit insurance, free delivery at Training cum Service Centre, Coir at Dhanchebberia, Budge Budge II Development Block, West Bengal.

- (1) Name and address of the firm :
  
- (2) Telephone Number :
  
- (3) Name & address of the Directors/ Partners/Proprietor :
  
- (4) Name of Banker with Account Number :
  
- (5) Address and phone Number of the Works :
  
- (6) VAT Registration No. :
  
- (7) Copy of Trade License

(8) Details of Earnest Money :  
(Draft should be drawn in favour of  
General Manger, District Industries Centre,  
South 24 Parganas, payable at Kolkata )

(9) Other documents submitted :

- a) Trade license issued by competent authority.
- b) Status of the firm regarding quality certification (ISO certification) if any
- c) I.T clearance certificate.
- d) Xerox copy of PAN card.

All the statements given and documents submitted herein are true to best of my/our knowledge. I/we will be liable for any deviation of specification as envisaged in tender documents and abide by the terms and conditions of the work order.

Encl:- As stated along with rate/quotation & Bank draft.

Date :

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Signature & seal of the Tenderer